

BETHLEHEM TOWNSHIP SCHOOL DISTRICT

ALLEGED HARASSMENT/BULLYING INCIDENT

INITIAL REPORT

Date of Occurrence: \_\_\_\_\_ Time Occurred: \_\_\_\_\_ Date and Time Reported \_\_\_\_\_

Person(s) Initiating Report: \_\_\_\_\_

Person(s) Initiating Alleged Bullying/Harassment:

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

Student(s) Affected:

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

Type of Alleged Harassment:

Racial \_\_\_\_\_ Sexual \_\_\_\_\_ Religious \_\_\_\_\_ Other \_\_\_\_\_

Check all spaces below that apply. An adult stated or identified inappropriate behaviors as:

- |  |   |
|--|---|
| <input type="checkbox"/> Name Calling            | <input type="checkbox"/> Spitting                   |
| <input type="checkbox"/> Stalking                | <input type="checkbox"/> Demeaning comments/actions |
| <input type="checkbox"/> Inappropriate gesturing | <input type="checkbox"/> Stealing                   |
| <input type="checkbox"/> Staring/leering         | <input type="checkbox"/> Damaging property          |
| <input type="checkbox"/> Writing/graffiti        | <input type="checkbox"/> Shoving/pushing            |
| <input type="checkbox"/> Threatening             | <input type="checkbox"/> Hitting/kicking            |
| <input type="checkbox"/> Taunting/ridiculing     | <input type="checkbox"/> Flashing a weapon          |
| <input type="checkbox"/> Inappropriate touching  | <input type="checkbox"/> Intimidation/extortion     |
| <input type="checkbox"/> Other _____             |   |

Describe the incident:

\_\_\_\_\_

Witnesses present: \_\_\_\_\_

Location:

School Property \_\_\_\_\_ School-sponsored Function \_\_\_\_\_

School Bus \_\_\_\_\_ Off School Grounds (describe) \_\_\_\_\_

Physical Evidence:

Graffiti \_\_\_\_\_ Notes \_\_\_\_\_ Email \_\_\_\_\_ Web sites \_\_\_\_\_

BETHLEHEM TOWNSHIP SCHOOLS  
THOMAS B. CONLEY SCHOOL  
ETHEL HOPPOCK MIDDLE SCHOOL

ADMINISTRATIVE RESPONSE

Parent(s) Contacted: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parent(s) Contacted: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parent(s) Contacted: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Witnesses interviewed:

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Administrative response taken:

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Bullying, Intimidation, Harassment :  YES  NO

**Conflict**

- Mutually competitive or opposing action or engagement
- Includes disagreements, arguments and fights
- Normal part of growing up and life

**Bullying, Intimidation, Harassment**

- One-sided
- One or more students are victims of one or more person's aggression
- Intent is to physically or emotionally harm someone
- Effect of demeaning or insulting one or more students
- Creates hostile educational environment
- Imbalance of power